

# Monthly Syllabus

	<b>First Term</b>
<b>Month</b>	<b>Chapter</b>
June	1. Introduction of Accounting 2. Basic Accounting Term
July	3. Theory Base of Accounting 4. Bases of Accounting 5. Accounting Equation 6. Accounting Procedures 7. Origin of Transactions
August	8. Journal and Ledger 9. Special Purpose Book I 10. Special Purpose Book – II 11. Trial Balance 12. Bank Reconciliation Statement 16. Rectification of Errors
September	Revision
	<b>Second Term</b>
October	13. Depreciation 14. Provision and Reserves
November	17. Financial Statement of Sole Proprietorship 18. Adjustment in preparation of Financial Statement
December	19. Accounts from Incomplete Records 15. Accounting for bills of Exchange
January	20. Financial Statement of Not for Profit Organization
February	